

# CHANGE INC.

## Your Option to Receive Paper Forms 1095-B and 1095-C

This notice is to inform you of your option to request a paper copy of your Forms 1095-B and 1095-C, in compliance with the Paperwork Reduction Act.

As you may know, the Affordable Care Act (ACA) requires us to provide you with Forms 1095-B and 1095-C, which report information about your health coverage. We will provide these forms electronically, unless you specifically request a paper copy.

If you would like to receive a paper copy of your Forms 1095-B and 1095-C, you must submit a request in writing by December 31<sup>st</sup> of that tax year.

You can submit your request by:

- **Emailing** [pdenesia@thechangeinc.org](mailto:pdenesia@thechangeinc.org) with the subject line "Request for Paper 1095-B/C."
- **Mailing a written request** to 381 Robie St Saint Paul, MN 55107.

If we do not receive a request from you by the deadline, we will assume you consent to receive your forms electronically. Instructions for accessing your electronic forms will be provided separately.

For any questions regarding this notice or your Forms 1095-B and 1095-C, please contact HR Manager Peter Sauser Denesia at 612-405-0773 or [pdenesia@thechangeinc.org](mailto:pdenesia@thechangeinc.org).